



**HERKIMER COUNTY SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING**

**USDA Service Center, 5653 State Route 5, Herkimer, NY 13350
Regular Meeting: November 10, 2020 at 5:00 p.m. via teleconference**

I. Attendance

A. Directors Present: Farm Bureau Director Bernie Peplinski; Legislator Fred Shaw; Grange Director Mitch Hooker

B. Directors Excused: Director at Large Linda Coffin; Legislator Pete Campione

C. SWCD Staff Present: Gerry Smithson, District Manager; Julie Panko, Secretary-Treasurer; Katie Whitcomb, NRCT; Bob Tilbe, Conservation Aide; Tyler Kelley, SWRC

D. SWCD Staff Excused: None

II. Call to Order: The meeting was called to order by Chairman Peplinski at 5:00 p.m.

*** Unless otherwise noted, votes on motions were unanimous.**

III. Approve Minutes of October 13, 2020 meeting: Moved by Legislator Shaw, second by Director Hooker accepting the minutes as written. Motion carried.

IV. Cooperating Agencies

A. NYSSWCC: Written report (Appendix 1)

B. CCE: Written report (Appendix 2)

C. NRCS: Written report (Appendix 3)

V. Treasurer's Report:

A. Financial Reports for October 2020:

Moved by Legislator Shaw, second by Director Hooker to approve the financial reports. (Appendix 4) Motion carried.

B. Abstract #11-20, vouchers #193-212 and Part C Abstract #11-20, vouchers #7-9 Moved by Director Hooker, second by Chairman Peplinski to approve Abstracts. Motion carried. (Appendix 5 & 6)

C. Time sheets for 2020 pay periods #21 & 22: will be signed by Chairman Peplinski.

D. Bank reconciliations for October 2020: Vice Chairwoman Coffin will sign.

VI. District Employees Reports:

A. Katie Whitcomb, Natural Resource Conservation Technician- reviewed written report. (Appendix 7)

B. Bob Tilbe, Conservation Aide- reviewed written report. (Appendix 8)

1. Additional information not included in written report: Request for Hydroseeding in Town of German Flatts was made in November. The hydroseeder was already serviced and winterized prior to the request and materials are not available. It is also very late in the season to seed, so most likely it would not be successful.

Motion: moved by Director Hooker, second by Legislator Shaw to not proceed with seeding this fall. The Town Supervisor for German Flatts should be contacted to apprise him of the decision and to get paperwork started so that the project can be done in the spring if still needed. Motion carried.

C. Tyler Kelley, Soil and Water Resource Conservationist- written report. (Appendix 9)

D. Gerry Smithson, District Manager- reviewed written report. (Appendix 10)

E. Landowners Assisted for October 2020- provided for review. (Appendix 11)

VII. Old Business:

A. NYACD Meeting: Director Hooker; Vice Chairwoman Coffin and G. Smithson participated. There were no resolutions.

B. December Board Meeting: With the surge in COVID cases locally, the meeting will not be an in-person meeting at PK's. The meeting will be held on Tuesday, December 8 as a teleconference.

C. Board Member Appointments: A letter has been sent to the County Legislature requesting reappointment to the board for Vice Chairwoman Coffin for a 3-year term and Legislators Campione and Shaw for 1-year terms.

VIII. New Business:

A. 2021 NACD Membership: The annual renewal for NACD was received.

Motion: Moved by Chairman Peplinski, second by Legislator Shaw to pay \$525.00.

Motion carried.

B. County Appropriation: Director Shaw indicated that the budget request was approved by the County Legislature, pending final budget vote.

IX. Correspondence: None

X. Next Meeting Date: The next regular meeting of the SWCD Board of Directors will be held on December 8, 2020 at 5:00 p.m. by conference call unless restrictions have been lifted. Call information will be provided on the November agenda.

XI. Meeting Adjourned by Chairman Peplinski at 5:40 p.m.

Julie Panko, Secretary-Treasurer
November 23, 2020

Bernie Peplinski, Chairman
December 8, 2020

Or

Linda Coffin, Vice Chairwoman

Appendix 1:	NYSSWCC Report
Appendix 2:	CCE Report
Appendix 3:	NRCS Report
Appendix 4:	October 2020 Financial Reports
Appendix 5:	Abstract 11-20
Appendix 6:	Part C Abstract 11-20
Appendix 7:	NRCT Report
Appendix 8:	Conservation Aide Report
Appendix 9:	SWRC Report
Appendix 10:	District Manager's Report
Appendix 11:	Landowners Assisted- October 2020